**Elisabeth Croll Scholarship for fieldwork in China 2018-19**

**REFEREE’S REPORT**

**TO THE SUPERVISOR CONCERNED**

**Please read the Notes for Supervisors before completing the referee’s form**

Please complete the section below: **Your views on the following points would be appreciated before the application is considered by the Elisabeth Croll Scholarship for fieldwork in China advisory panel**

(a) Your assessment of the general quality of the student’s work to date, and, more specifically, the quality and relevance of this research proposal. Please indicate strengths and weaknesses: short, unqualified statements are not helpful.

(b) What would be the likely value of the proposed visit from the point of view of the student’s work? Is the proposed fieldwork essential to the student’s research?

(c) Are the estimates reasonable?

(d) When is the course of study likely to finish?

(e) When is the student likely to transfer to PhD status? If the student has already transferred to PhD status, please specify date. (**Successful candidates must be transferred to PhD status before they go on fieldwork**. It is School Policy that consideration for transfer to PhD should take place in May/June of the third term of full-time enrolment or part-time equivalent i.e. by May/June of the sixth part-time term).

(f) **Please certify that the student is aware of their responsibility in assessing any risk associated with their project, and especially of overseas fieldwork, and that the School’s guidelines on ethics have been observed.**

(g) Do you support the application?

|  |  |
| --- | --- |
| **Name of student:** | **Degree course:** |
|  |
| **Supervisor’s full name:**  | **Date:** |

Please complete the referee’s report and email your reference to scholarships@soas.ac.uk as soon as possible but no later than the scholarship deadline of **17:00 ( UK local time)** **24 April 2018**. Please state the candidate’s surname and name of the scholarship in the subject of the email. References must be sent from your work email address (References sent from a private email account are unacceptable). Please inform the candidate when the referee’s report has been sent to the Scholarships Officer.

**Elisabeth Croll Scholarship for fieldwork in China**

The Elisabeth Croll Scholarship for fieldwork in China (including Taiwan) has been created to honour the memory of Elisabeth Croll (1944-2007), vice principal of SOAS and Professor of Chinese Anthropology. The scholarship offers a current MPhil/PhD student up to £1000 towards the cost of fieldwork in China.

**Notes for Supervisors & Applicants**

1. The candidate should provide you with a copy of their scholarship application, indicating clearly:

 (i) information about the proposed fieldwork visit to China;

 (ii) how the proposed study will benefit their PhD and what they intend to do during their fieldwork.

2. (i) Please discuss the appropriateness of the time year for their trip, e.g. avoiding periods of major rainfall if they intend to visit rural areas.

1. Please also ensure that the safety of the student is not at risk: politically sensitive topics and locations should be avoided, unless reliable contacts and relevant permission have been obtained. Please note that a risk assessment should be made before research students travel into the field. It is the student’s responsibility to assess the risk and discuss it as necessary with the supervisor and others. The School advises all students to consult Foreign Office (FO) guidance and NOT to travel to countries or areas contrary to FO recommendation.
2. Please comment on the student’s linguistic ability for the area to be visited.

3. (i) The **Elisabeth Croll Scholarship for fieldwork in China**

 does not fund visits for attending conferences: the fieldwork must stand on its own to be eligible for an award.

(ii) The **Elisabeth Croll Scholarship for fieldwork in China** does not fund a student more than once during an MPhil/PhD programme.

1. The **Elisabeth Croll Scholarship for fieldwork in China** cannot hold an award over into the next academic year if a candidate fails to make the trip when intended: a re-application has to be made.
2. **Successful candidates must be transferred to PhD status and had their fieldwork formally approved by the School before they can claim their award.**
3. Overseas fieldwork is normally undertaken in the second full-time year and cannot normally be undertaken in the first year of enrolment or during the last term of the student’s prescribed enrolment period. Exceptional request for fieldwork in the third full time year are subject to the approval of the Associate Dean Research.

4. The value of the award is up to £1000

5. Any student accepting an **Elisabeth Croll Scholarship for fieldwork in China** must be enrolled (i.e. full-time, part-time or study leave status) for the academic year in which he/she applies and for the academic year in which his/her Award is taken. Students on Continuation (Writing-up) are not eligible for these awards.

6. The **Elisabeth Croll Scholarship for fieldwork in China** does not normally consider retrospective applications therefore students are advised to apply in good time before leaving for fieldwork.

7. On completion of the fieldwork, the student must submit a 1000-word report, signed by the supervisor, to the Scholarships Officer within one month of returning to the UK or within one month of the end of the fieldwork, whichever is sooner.