

Coding Plan

Read instruction carefully before filling up the Application Form.

1. Use only Blue or Black Ball Point pen. WRITE IN CAPITAL LETTERS. Do not mark or write outside the boxes.
2. Leave one box blank between two words. Limit your name and/or address within the space provided for it. Please see example as given below.
3. Cross(x) only one of the appropriate boxes in items nos. 4,5,6,7,10,11 and 21.
4. Please write code number in items nos 12, 13,14, 15 and 16 as given overleaf.
5. It is the responsibility of the candidate and the principal of the school to deposit the filled in form with the state concerned Officer before the last date. No request for condoning delay in submission will be entertained whether it is due to the fault of the Candidate or the Headmaster/Principal of his/her institution.
6. Incomplete or defensive applications are liable to be rejected.

Example for writing Name and Address.

Father's Name

O		P		G		U		P		T		A	
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Postal Address: do not try to write complete address in one line. Break it appropriately as shown below:

1	4	5	/	6		M		O		U		N		T		R		O		A		D
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C	H	E	N	N	A	I	
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 PIN

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Medium of Examination (Refer to item 12)		Education of Father or Mother (Refer to item Nos 13 & 15)	
Medium of Examination	Code	Education	Code
Assamese	11	No Formal Education	1
Bangla	12	Up to primary	2
English	13	Upper primary	3
Gujarati	14	Secondary	4
Hindi	15	Senior secondary	5
Kannada	16	Graduation	6
Marathi	17	Post graduation	7
Malayalam	18	Doctoral	8
Oriya	19	Professional degree(Engineering, Law,Medicaine, MCA, MBA,etc)	9
Punjabi	20		
Tamil	21		
Telugu	22		
Urdu	23		

Region	State/UT	Code	
North East	Arunachal Pradesh	Code	
	Assam	11	
	Manipur	12	
	Meghalaya	14	
	Mizoram	15	
	Nagaland	16	
	Sikkim	17	
	Tripura	18	
	East	A& N island	19
Bihar		20	
Jharkhand		21	
Orissa		22	
West Bengal		23	
North		Chandigarh	24
		Delhi	25
		Jammu & Kashmir	26
		Haryana	27
		Himachal Pradesh	28
	Punjab	29	
	Rajasthan	30	
		31	
West	Uttar Pradesh		
	Uttarakhand	32	
	Chhatisgarh	33	
	Daman & Diu	34	
	D&N Haveli	35	
	Goa	36	
	Gujarat	37	
	Madhya Pradesh	38	
	Maharashtra	39	
	South	Andhra Pradesh	40
Karnataka		41	
Kerela		42	
Lakshadweep		43	
Pondicherry		44	
Tamil Nadu		45	
Telangana		46	
Abroad		47	

Father's/ Mother's occupation (refer to item Nos 14 & 16)	
Occupation	Code
Professionnal	1
Executive and Managerial	2
Clerical	3
Business	4
Agriculture , fishery	5
Production and Transport	6
Operators and labourers	7
Not employed	8

***Type of School/Institutions (refer to item No.10)**

- GOVERNMENT** A Government school is that which is run by the State Government or Public Sector undertaking or an Autonomous Organization completely financed by the Government
- LOCAL BODY** A Local Body School is that which is run by Panchayati Raj and local body institutions such as Zila Parichad, municipal Corporation, Municipal Committee, Notified Area Committee and Cantonment Board
- PRIVATE AIDED** A private aided school is that which is run by an individual or a private organization and receives grant from government or local body.
- PRIVATE UNAIDED** Private Unaided School is that which is managed by an individual or a private organization and does not receive any grant from government or local body.

National Means cum Merit Scholarship Examination (NMMS)

(For the Students studying in Class VIII

Name of the state/UT: MEGHALAYA
(Which will conduct the Examination)

Affix Passport size
photograph attested by the
Head of the school/
gazetted Officer.

ADMISSION CARD

To be filled in by the applicant

Master/ Miss _____

S/o/D/o Sri _____

of(School) _____

of(District/Centre) _____

Is permitted to appear for the above said examination.

Full Postal Address: _____

_____ PIN Code _____

She/He is allotted 12 digit Roll Number:

Class VIII Code State

Code Year

Centre Code

Serial No.(Office to fill)

1	1	4
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1	6
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Date of Examination: 7th November, 2015

Venue of Examination Centre:

Signature of the Head of the School
(with Office seal)

Scrutinized by
(Office Staff)

Office seal

Signature of Liaison Officer/District
Level Officer/Authorized for State Level Examination

Signature of the Invigilator
At the examination centre

Signature of the candidate in the
presence of the Invigilator

MAT.....

SAT.....

INSTRUCTIONS TO THE CANDIDATE
(FOR THE STUDENTS STUDYING IN CLASS VIII)

1. Make Sure that the Admit card is not detached from the application form. Admit card will be sent to the chief superintendent of the examination centre after allotting the Roll Numbers. Candidate can collect the Admit card from the Centre Superintendent of the examination centre **at least one week** before the examination.
2. Reach the examination centre at least half an hour before the commencement of the examination; and occupy the seat that bears your Roll Number.
3. DO NOT take mobile phones, calculator, Mathematical or Physical table or any other kind of ready reckoned to the examination hall.
4. The examination will be conducted in two sessions on the same day.
5. You have to take the examination as per details given below:
 - Mental Ability Test (MAT)
 - Scholastic Aptitude Test (SAT),

Type of Test	No. of Question	Time Limit
Mental Ability Test (MAT)	50	45 Minutes
Scholastic Aptitude Test (SAT)	90	90 Minutes

The applicants are requested to refer/consult State Liaison Officer for the composition of the test.

6. Each question carries 1(one) mark.
7. Write your roll Number, as given in the Admit Card, on the Answer Sheet and on the Cover Page of the Question Booklet in the space provided.
8. All questions in the booklets are objective type. For each question, Four possible answers are given, but only one is correct. Your task is to find out the correct answer and mark your choice in the Answer Sheet.
9. Record your answer-using **Ball Point Pen only**. You have to indicate your answer on the answer sheet as advised by the Stat/UT.
10. During the examination follow the instructions of the Invigilator strictly.
11. Hand over your question booklet and answer sheets to the invigilator before you leave the Examination hall.
12. **Hand over the admission card to the invigilator before leaving the examination hall.**

Full Postal Address of the candidate for despatch of admission letter:

_____ PIN Code _____

INSTRUCTION

DISTRICT WISE LIST OF EXAMINATION CENTRES.

District wise list of Examination Centre Codes for state Level NTS Examination for Class VIII

Sl. No	District/Sub-Division	Centre Code	State Code	Last three digit (Office to fill)
1.	East Khasi Hills, Shillong	0101	14	001-700
2.	West Khasi Hills, Nongstoin	0201	14	701-1000
3.	Ri- Bhoi District, Nongpoh	0301	14	1001-1400
4.	West Jaintia Hills, Jowai	0401	14	1401-2000
5.	West Garo Hills, Tura	0501	14	2001-2300
6.	East Garo Hills, Williamnagar	0601	14	2301-2700
7.	South Garo Hills, Baghmara	0701	14	2701-3000
8.	East Jaintia Hills, Khliehriat	0801	14	3001-3500
9.	North Garo Hills, Resubelpara	0901	14	3501-3800
10.	South West Khasi Hills, Mawkyrwat	1001	14	3801-4200
11.	South West Garo Hills, Baghmara	2001	14	4201-4500

Example of writing the 12 digit Numbers in the form as well as in the Admit card.

Serial No (to be filled by the office)

1	1	4	1	6	0	1	0	1	0	1	1	1
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Points to be Note:

- ❖ The 4- digit Centre Code to be filled by concern DSEO/SDSEOs not by the candidates.
- ❖ The last 3- digit/4-digit in the above example i.e. serial no. is to be filled by the Office of DSEO/SDSEOs as per the instruction in the above district wise list. There should No over-writing for the last 3-digit/4-digit in the form as well as in the admit card.
- ❖ Admit cards are to be issued by DSEO/SDSEOs not by DERT but a photo copy of the Admit Card must be sent to DERT, Shillong.
- ❖ Candidates are to submit the forms through the Principals/Headmaster/Headmistress of the respective Schools and the same must be forwarded to DSEO/SDSEOs of their district on or before 26th September, 2016.

Document to be submitted along with Application Forms:

- a) Two passport size
- b) Xerox copy of Progress Report/Report Card of the last promotion examination
- c) Xerox copy of SC/ST Certificate for SC/ST candidates.
- d) Disability Status Certificate from the Component Authority for NTS/NMMS (if any)
- e) Income certificate from the competent authority.

STATEMENT OF CANDIDATE APPLIED FOR NATIONAL MEANS CUM MERIT SCHOLARSHIP SCHEME (NMMSS)

District/ Sub-Division:

Date of Exams: 5th November, 2016

Examination Centre:

Sl. No.	Name of Candidate	Name of the School	Postal Address with Pin Code	Contact No.	E-mail address
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Total no. of Candidates Applied: _____

Signature of DSEO/SDSEO