

SANJEEV SALUJA MEMORIAL SCHOLARSHIP FOR PROFESSIONAL DEVELOPMENT OF GIRLS

In the memory of late Shri Sanjeev Saluja, former Addl. Dy. Comptroller & auditor General, his wife Dr. Neeru Saluja, Head Department of Home science, University of Rajasthan, Jaipur has sponsored scholarship for professional development of girl children of Group C and D employees of IA&AD. Features of the scholarship are as follows:

DEFINATION

Unless otherwise provided, the following definition shall apply for purpose of this scheme:

- (i) Employee – Group C (including the erstwhile Group-D) staff in the whole time service of the Indian Audit and Accounts department.
- (ii) Ward – Means dependent and legitimate girl child of an employee and includes stepchild and a legally adopted child.

AMOUNT OF SCHOLARSHIP

Under this scheme an amount of Rs.10,000/- (Rupees Ten Thousand Only) per year per recipient would be granted subject to a maximum of four scholarships annually.

COURSES FOR WHICH THE SCHOLARSHIP SHALL BE AVAILABLE.

The Scholarship shall be available for studies in any discipline offering graduate professional courses:

- Engineering and allied courses
- Medical and allied courses
- Management and allied courses
- Mass communication and Multimedia
- Information Technology
- Travel and Tourism
- Law
- Accounts & Finance
- Performing Arts
- Foreign Languages etc.

ELIGIBILITY CRITERIA

1. The Scholarship shall be available only for studies in Institutions recognized/approved/aided by Central and State Governments.
2. Wards studying in regular classes will be eligible for the scholarship. Wards studying privately or through correspondence courses will not be eligible.
3. Only those wards securing 70% and above in science stream, and 60% and above in Arts and Commerce stream will be eligible for consideration for the scholarship.

TERMS AND CONDITIONS

1. An employee must have completed one year of continuous service on or before 1st April of the year in which the scholarship is applied for.
2. Scholarship shall not be awarded to more than one eligible ward of any employee. In case both the parents are employed in the Department, only one ward of such parents is eligible.
3. The Scholarship shall be awarded on yearly basis.
4. Continuation of the Scholarship in subsequent years would be subject to review of performance of the ward.
5. If an employee retires/dies on a date subsequent to sanction of the Scholarship during the academic year, the scholarship amount shall continue to be paid subject to other conditions.
6. The Scholarship shall be deemed to be terminated on the removal, dismissal and compulsory retirement of the concerned employee.
7. The Scholarship shall be deemed to be terminated if the ward is detained in the same class, discontinues studies, is rusticated/suspended from the Institution/University.
8. As far as possible a state will be given not more than one scholarship and atleast one scholarship will be given to a backward state of the country.

RECOMMENDATIONS FOR THE SCHOLARSHIP

State Level

1. Nominations will be invited by the senior most Head of Department in a state/UT and screened by a Committee under the Chairmanship of senior most HOD and comprising Head of Department/Head of Office in the concerned State and also representative of the cadre.

2. These recommendations will be forwarded to the President of the Institute of Public Auditors of India, who shall remit them to a Committee consisting of 3 retired IAAS Officers not below the rank of ADAI and Dr. Neeru Saluja Head, Deptt. Of Home Science, University of Rajasthan, Jaipur.
3. The Committee shall recommend the beneficiaries to the Comptroller and Auditor General of India for his approval in his capacity as Patron of the Institute.

Note: While forwarding cases to the Institute and recommending names to the CAG, the criteria to be adopted would be merit as well as means, priority being accorded to cases, which are the most needy.

PROCEDURE

1. Circulars inviting application is to be issued by 15th March each year.
2. Receipt of application within one month of declaration of result or 31st July whichever is earlier.
3. Screening by the State level committee within one month of receipt of applications or 31st August whichever is earlier.
4. Forwarding of Nominations to Headquarters office within one month from the date of receipt of State Screening Committee recommendations or 30th September whichever is earlier.
5. Finalization and Disbursement of scholarships by 30th October.
6. Disbursement of scholarship will be in the form of bank draft made out in favor of parent/guardian.

APPLICATION FORM

As per Annexure-I and II.

**SCHOLARSHIP SCHEME
(FRESH/RENEWAL) APPLICATION FORM**

1. Particulars of the Employee:

- (i) Name in full (in block letters)
- (ii) Designation
- (iii) Section
- (iv) Name of the Office
- (v) Date of appointment
- (vi) Length of service as on 1st April
- (vii) Date of retirement

2. Particulars for the ward for whom the Scholarship is requested for:

- (i) Name of the ward (in block letters)
- (ii) Age
- (iii) Relationship with the employee
- (iv) Detail of Institution in which admission obtained
- (v) Marks in last annual examination: Maximum Obtained Percentage
10+2 or Pre-University for fresh applicant (aggregate). Attested copies of mark sheet to be attached.
- (vi) Marks obtained in last semester with percentage for renewal. Attested copies of mark-sheet to be attached.
- (vii) Freeship/scholarship from Other sources, if any
 - (a) Particulars
 - (b) Amount

3. Particulars of children other than for whom scholarship is requested for:

SI.No.	Name	Age	Educational Qualifications or Studying in	Whether employed, if so monthly income
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4. Particulars of wife/husband of the employees (Only in service)

- i) Name
- ii) Designation
- iii) Name of the employer (give full address)
- iv) Basic salary as on 1st April
- v) If she/he has applied or received any scholarship or reimbursement of educational expenses under any scheme from her/his employer:
 - a) Particulars
 - b) Amount

5. Any other information the employee may like to mention:

I have carefully gone through the rules and am aware of the liability to refund the amounts paid in case of violations of any of the clauses in the rules.

Date: _____

(Signature)

Station: _____

(Name)

ADMISSION CERTIFICATE

Certified that Ms _____

daughter of Mr/ Mrs _____

is a regular student admitted studying in * _____

of this College/ Institution. The conduct of the student is satisfactory. She is getting Rs. _____ as scholarship/ freeship from or through this Institution.

2. This College/ Institution is recognized/ approved/ aided by the Central/ State Government/ Union Territories.

3. The student has to compulsorily stay/ need not stay in the hostel attached to the Institution.

Seal

Signature of Principal

Name and address of college/ Institution

Date

*** Name of course**

Note: Strike off whatever not applicable

