

SOUTH CENTRAL RAILWAY DIVISIONAL STAFF BENEFIT FUND



Office of the
Sr Divl. Personnel Officer
Sanchalan Bhavan (4th floor)
Secunderabad



No: SCR/P/SC/456/Welfare/2014-15 Sch & Spl.Sch)

Dt: 13.05.2015

ALL Concerned

Sub: Grant of Scholarships / Special Scholarships to wards of Non-Gazetted employees prosecuting Technical /Higher Education during the year 2014-15

Ref: Secretary/HQ SBF Committee & Dy.CPO/W Lr.NO. SCR/P/456/11/14-15 (Sch & Spl.Sch) dt.04.05.15

The Headquarters S.B.F Committee to encourage the staff to enrol their children / Dependants in Technical/ Higher Education courses provides for grant of SCHOLARSHIPS / SPECIAL SCHOLARSHIPS as detailed below.

S.No	Type of Scholarship	Who are Eligible	Limitations if any	Amount of Scholarship
01	GENERAL	Employees in GP 2800/- and above	Available to ONE scholar child only	₹18000/- (or) the actual fee paid whichever is less
02	SPECIAL	Employee in GP 1800/-, 1900/-, 2000 and 2400/-	Available to ALL Scholar Wards.	

2. The Courses which qualify for the grant and the amount of Scholarship that the ward is entitled shall be as under:

S. No	Scheme	Courses which qualify for the grant of SCHOLARSHIPS
01	SPECIAL SCHOLARSHIPS	M.B.B.S/B.D.S/B.V.Sc/ BHMS/or MBS/BAMS/BUMS B.E., B.Tech., B.Arch., Bachelor in Environment Planning/ CA/ ICWA/ MCA, BCA, MBA M.Sc- All Branches B.Pharmacy, BPT B.Sc - Agriculture, Home Science, Computers, Bio-Technology, IT, Horticulture, Nursing, Micro-Biology B.Com- (Computers) and ALL Diploma courses exceeding one year duration
02	GENERAL SCHOLARSHIP	All courses as above , except Diploma Courses for which S.no.03 Below application
03	GENERAL SCHOLARSHIP To the scholar ward of employees in GP 2800 and above	Diploma Courses, the duration of which is one year and above. (₹1200/- per annum)

* Post-graduate courses in the above courses except the Diploma Courses will also qualify for grant of scholarships and would be accorded higher priority.

(Contd.2)

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The student should have obtained admission in a recognized Institute for any one of the courses mentioned above during the academic year 2014-15.

3. The following guidelines are enumerated for convenience of applicant employees to prefer their claims in favour of their student son/Daughter/Dependant who is prosecuting the course.

NOTE:

i) The applications should invariably be made in Proforma enclosed to this notification.

ii) The bonafides of the education pursued, Fee Paid etc., should be certified by the College of Study.

iii) **The details of the Bank Account held by the Scholar Child with the IFSC Code of the Bank should be certified by the Bank Authorities (Only in the case of employees in GP 2400 & below).**

iv) The application should be made for the year of study in Academic 2014-15. For example, if the student was prosecuting 1st year in 2014-15, the application should be for the 1st year of the course and so on.

v) The attested copy of mark list of the QUALIFYING EXAM should be enclosed to the application. The qualifying exam for the purpose of this notification would be the exam passed in the Academic Year 2013-14.

vi) A ward should have successfully PASSED all the subjects in the qualifying exam to be considered for grant of scholarships.

vii) The employees should mention their community viz. SC/ST/OBC/Minority/UR

viii) The Rate of pay, Grade Pay, Pay Band, **held substantively** would be the basis for consideration of the application. The above details and the PF number/ Contact Phone Number (Rly and MOBILE) should be mentioned in the application.

ix) Application with INCOMPLETE details shall stand rejected.

x) **The Children/Dependents in whose favour the scholarship is applied for should be covered under Pass Rules of parent employee.**

6. Applications for grant of scholarship should be submitted to **the Secretary, S.C. Railway /SC Division SBF Committee & Ch.S&WI/Welfare 4th floor Sr.DPO/O/SC Sanchlan Bhavan** in the prescribed form

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7. The following is the tentative schedule for submission of applications.

- | | | |
|----|---|-------------------|
| a) | Date of publication of notification | 13.05.2015 |
| b) | Last date for submission of application | 31.07.2015 |

8. **THE NOTIFICATION MAY BE DISPLAYED PROMINENTLY ON THE NOTIFCE BOARDS IN YOUR OFFICE.**

Encl: Proforma Application.


(C N DEEVAN REDDY)
For Chairman/SC Divn. SBF Committee
&
Sr.DPO/SC

Copy to:

The Divisional Secretaries, SCRES, SCRMU, AISC&STREA, AIOBCREA –
for information. Ten copies of the notification along with the Proforma are
enclosed. You are requested to use your machinery in ensuring wide publicity
to the subject notification.

Encl: **As Above.**


(C N DEEVAN REDDY)
For Chairman/SC Divn. SBF Committee
&
Sr.DPO/SC

Application for Scholarship for Technical Education

The Secretary,
DSBF Committee/Secunderabad Division
South Central Railway,

1	Name of the employee in full (in Block letters)						
1(a)	Name of the Father/Husband						
1(b)	If spouse is a Railway/Government employee, details thereof						
2	Date of Appointment				Bill Unit No./		
3	Community (Tick Mark)	SC	ST	OBC	Muslim	Christian	UR
4	Designation			5. Office/Station			
6	Department/Division			7. P. F. Number			
8	Pay in Pay Band			9. Telephone Number (RLY)			
10	Grade Pay Substantive			11. MOBILE Number			
12	Name of the Scholar ward				Relationship		
13	Course Studying						
14	Year of Study in during the Academic Year 2014-15 viz., 1 st Yr, 2 nd Yr, 3 rd yr, 4 th Yr etc.,						
15	Name of the Institution where studying						
16	Whether the child is in receipt of any other scholarship and if so, the value.				₹		
17	Whether the child is exempted from payment of term/tuition fee and if so, the value.				₹		
18	Whether the student is employed and is having his/her own resources.						

I hereby declare that all the particulars furnished above are true and I am liable for disciplinary action, if they are proved to be incorrect at a later date. I also declare that the student Master/Kumari..... Is related to me as My father is not alive and the student is entirely dependent on me and the particulars as furnished by me are correct.

Date:

Place:

Signature of the employee

Witnesses:

We hereby declare that the particulars furnished by

Shri./Smt. _____ Designation _____

are correct to the best of my knowledge:

S. No.	Name (in BLOCK LETTERS)	Designation/Office/ Station	Signature
01			
02			

Memo No.

Office:

Date :

Station:

Forwarded, it is certified that the particulars furnished against item 1 to 10 have been verified and found correct.

**Signature & Stamp
of the Controlling Officer**

The details mentioned in Col. No.12 is hereby certified. The said scholar ward has been included as a dependant in the pass declaration submitted by the employee.

**Signature & Designation
of the Pass Issuing Officer.**

Documents to be enclosed to the application:

1. Attested copy of the Mark Lists of the Qualifying Examination, viz., the exam passed in the Academic Year 2013-14.
2. Certificate from the College of study on Fee Payment.
Please note that no column should be left blank. The telephone number should be furnished

Details of the Bank Account held by the Scholar Child

(To be furnished only by such employees in **Grade Pay 2400** & below)

1. Name of the Account Holder :
2. Account Number :
3. Bank and Branch :
4. IFSC Number :

**Signature of the Authorized
Signatory with seal**

Name of the college with seal.

Affiliated to :

CERTIFICATE

This is to certify that Kum./Master _____
Son/Daughter of Shri _____, is/was a student
of this college studying in _____ (course) _____
(Year of study - 1st Yr, 2nd Yr, 3rd Yr, 4th Yr etc.,) during 2014-15.

2. The student has remitted an amount of ` _____
(Rupees _____ only)

towards college fee during the said Academic Year 2014-15. **It is also certified that the student is NOT EXEMPT from payment of FEE and is also not in receipt of any SCHOLARSHIP from any other Sources.**

It is also certified that the student has completed his Academic year 2013-14 successfully, without any backlogs.

3. This certificate is issued to the student to enable her to obtain
SCHOLARSHIP from the Staff Benefit Fund of the Railways.

PLACE:

DATE:

Signature of the Authorized Signatory
with College Seal