

**RENEWAL APPLICATION FORM FOR N.E.C. STIPEND AND BOOK GRANT
DURING 20 20**

To:

**The Director,
Higher & Technical Education,
Meghalaya, Shillong.**

Subject: *Renewal of Stipend.*

Sir,

With reference to the subject cited above, I beg to request you kindly to renew my Stipend/Book grant for the period from to
necessary information is furnished below:

- (i) I received an amount of Rs being NEC Stipend and Book-grant last year for the period from To
- (ii) I am not in receipt of financial assistance from any other source. (This does not apply to National/State Merit Scholarship).
- (iii) I have passed _____ Semester/Year and I have now been promoted to _____ Semester/Year (Attested copy of Mark-sheet is enclosed).
- (iv) The original date of commencement of the course was _____ and the normal date of completion of the course is _____. The course is a One/Two/Three/Four and Half/Five Year Course. (Cross whichever is not applicable). The information given here should tally with that given in the original application for Stipend and Book-grant failing which the application is to be rejected.
- (v) I have not failed / not been detailed in _____ term semester/year.
- (vi) All above information is correct to the best of my knowledge. If any information given here is found to be false I undertake to refund any amount of Stipend and Book-grant given to me for the period in which I have failed been detained and would be liable for any action under the law of the land.
- (vii) Name of the nearest Branch of the State Bank of India or the Government Treasury through which the payment of Scholarship is desired should be stated here

(viii) Reference of the sanctioning Letter No. and Date under which the Stipend awarded to the Scholar by the Directorate of Higher & Technical Education, Meghalaya, Shillong.

(a) Memo No. _____ Date _____

(ix) Full address of the Justification to whom the Stipend in respect of the student may be sent

Yours faithfully,

**Signature and Full name of the Candidate
with present address**

PARTICULARS TO BE FILLED BY THE HEAD OF THE INSTITUTION

(CANDIDATE SHOULD NOT WRITE ANYTHING IN THIS SECTION)

1. This is to certify that Shri/Smti/Kum _____
a student of this Institute studying _____
Course (Specify subject) is promoted/passed to _____ (Name
of the semester/year).
2. She/he was admitted to this course on _____ and the
information furnished by him/her is correct.

Recommended for renewal of stipend.

**(Signature)
Principal/Registrar/Dean or any other
Officer authorized to Certify**

Dated _____

(SEAL)

IMPORTANT:

1. If the candidate is unsuccessful/failed during his/her course of study and is detained in the same class his/her renewal case will not be considered under any circumstances.
2. Research student must submit a Progress Report from his/her Guide.
3. FOR FINAL YEAR RENEWAL HEADS OF INSTITUTIONS ARE REQUESTED TO KINDLY INDICATE THE DEEMED DATE OF COMPLETION OF THE COURSE.

**FOR USE IN THE OFFICE OF THE DIRECTOR OF HIGHER & TECHNICAL EDUCATION
MEGHALAYA ::::: SHILLONG**

Amount passed for payment Rs. _____

(Rupees _____)

Checked by:

Dealing Assistant

**Dy. Director of Higher and Technical Education
Meghalaya ::::: Shillong**