

DEPARTMENT OF HIGHER EDUCATION, HARYANA
SCHOLARSHIP SCHEME



LOGIN URL: <https://www.admission.highereduhry.com>

STUDENT USER MANUAL

Department of Higher Education, Haryana is a unit of the Government of Haryana in India that looks after the school education in the state of Haryana.

INTRODUCTION:

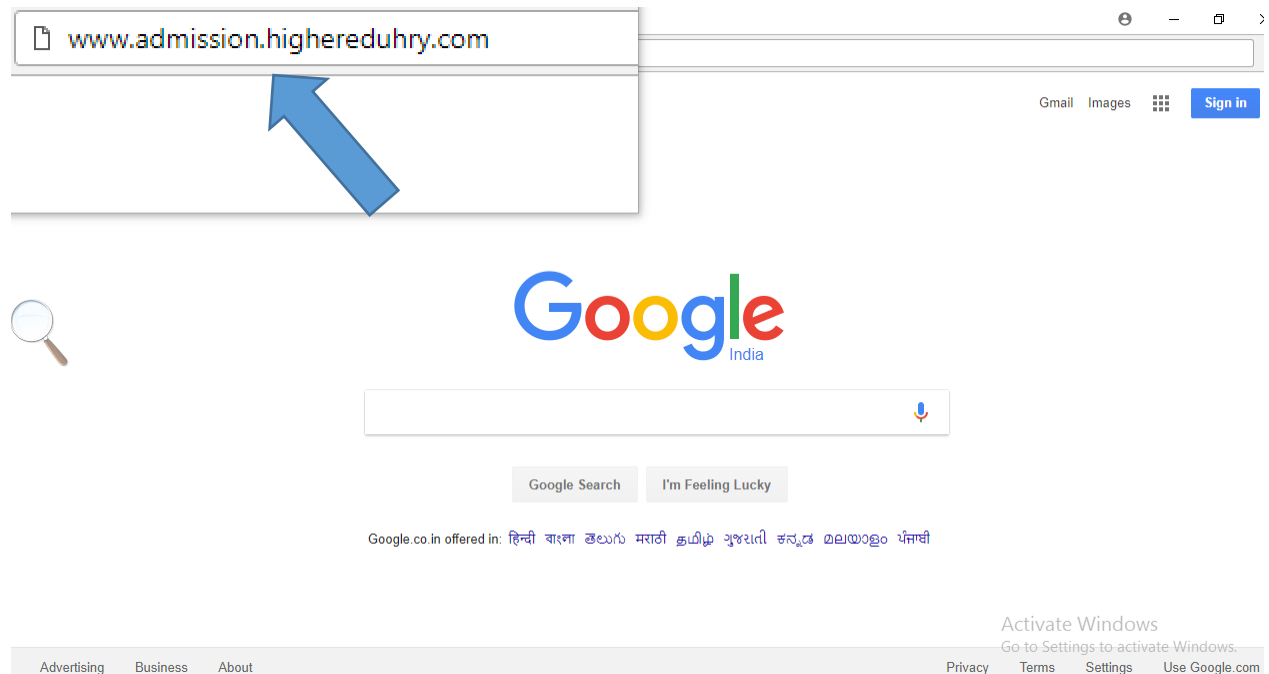
HIGHER EDUCATION ONLINE SCHOLARSHIP is a web portal open to enable the students eligible for scholarship to apply for the scholarship scheme of Department of Higher Education of Haryana. The Web Portal of Higher Education Department has been designed and developed to create a transparent and flexible informative database.

The purpose of the portal is to propagate information relevant to the user. The Department of Higher Education supervises the portal.

OVERVIEW:

This document is a user manual for online applying of the scholarship. The audience for the document are the students eligible for the scholarship. Assuming the audience is not technically savvy, the user manual is designed in an easy to use manner.

LOGIN:



[IMAGE ONE]

INSTRUCTIONS:

The above mentioned link will direct the applicant to our web portal. As shown in Image Two.

LOGIN PAGE:

Department of Higher Education, Haryana

LOGIN

Help **Instructions**

1. If you are registered, enter your Registration number and Password. Click on **LOGIN** button
2. If you have not registered yet, click on **NEW REGISTRATION** button
3. If you forget your password then click on **FORGOT PASSWORD?** link under Password text box

1. यदि आप पहले से ही पंजीकृत हैं तो अपना Registration Number और password दर्ज करें। उसके बाद "Login" बटन पर क्लिक करें।

2. अगर आप अभी तक पंजीकृत नहीं हैं तो "New Registration" बटन पर क्लिक करें।

3. अगर आप अपना पासवर्ड भूल जाते हैं तो PASSWORD टेक्स्ट बॉक्स के नीचे दिए गये FORGOT PASSWORD link पर क्लिक करें

Sign In

Registration Number

Password

Enter the sum of given 2 numbers
7 + 8 =

15

[Forgot password?](#)

Stay signed in

Please note that website is compatible with IE 9, 10, 11, Latest Chrome, Latest Firefox, Latest Safari

[New Registration](#) [Activate My Account](#) [Go to Settings](#) [Login](#)

[IMAGE TWO]

INSTRUCTIONS:

1. Enter Registration Number and Password.
2. Enter sum of Captcha (For eg., 7+8 = 15)
3. Click on "Login"
4. You will be redirect to the Student Dashboard.

STUDENT DASHBOARD [POP UP]:

The screenshot shows a student dashboard for the Department of Higher Education, Haryana. A pop-up window titled "Scholarship Details" is displayed in the center. The pop-up contains the following text: "You are eligible for scholarship.If you want to apply for scholarship then click on "Apply" button." Below the text are two buttons: a red "Close" button and a green "Apply >>" button. The background dashboard shows a user profile for "HI, RITU" with a profile picture. To the right, there are three green checkmarks indicating successful actions. Below the profile, there is a section for "Mother's Name: MAMTESH RANI", "Category: BCA", "Haryana Domicile: YES", and "Aadhar Card Number: 277634473050". To the right of this section is a "Course Selection" section with a "View/Edit Application Form" button. At the bottom, there is an "Admission/ Challan Details" section with a "Pay Now" button and a table of charges.

Sno.	Name of College	Course	Challan Number	College Charges	University Charges	Government Charges	Other Charges	Late fee	Total Fee	Last Fee Submission Date	Pay
1	MUKAND LAL	B.Com-I	12717	5840.00	1900.00	0.00	0.00	0.00	7740.00	2017-07-09	Pay

[IMAGE THREE]

INSTRUCTIONS:

When the candidate will click On “Login” Button, a similar screen will appear as shown in Image Three mentioning if the candidate is eligible for the scholarship.

To apply, click on  button.

STUDENT DASHBOARD:

Department of Higher Education, Haryana

APPLICANT DASHBOARD LOGOUT

Hi, RITU Registration Number: R1761275225

Help

Date of Birth:	30/01/2000
Gender:	FEMALE
Father's Name:	AJAY KUMAR
Mother's Name:	MAMTESH RANI
Category	BCA
Haryana Domicile	YES
Aadhar Card Number	277634473050
College	MUKAND LAL NATIONAL COLLEGE, RADAUR (Kurukshetra University)
Course Selected	B.Com-I
Name of Bank	State Bank of India
Ifsc Code	SBIN0012205
Account Number	35152932430

Scholarship Application Status

No Application Found

Apply for Scholarship Scheme

Checklist for "Post Matric Scholarship to the Student Belonging to backward class Scheme"

Please Tick:

- Caste Certificate *
- Domicile / Residence certificate *
- Income Certificate *
- Gap Certificate (if any)
- Copy of DMC of previous class *
- Aadhar Card *
- Bank Account Details *
- BPL/Death certificate of Father (if any)

*Note: The above mentioned documents are required.Please tick them to proceed.

Apply For Scheme


[IMAGE FOUR]

INSTRUCTIONS:

1. Tick mark the checkboxes. The applicant should ensure he/she must have valid proofs to support their claim.
2. After carefully marking the checkboxes, Click on "Apply For Scheme" button. The applicant will be directed to Step One. Of the scheme. [Shown in Figure Five]

STEP ONE: APPLY ONLINE

Step 1 - Application Format for 'Post Matric Scholarship to the Student Belonging to backward class' - 2017-18

Personal Details :		
Registrar ID No.* R1761275225	Name (in English)* RITU	Upload Photo* Choose File No file chosen
Father Name (in English)* AJAY KUMAR	Gender* Female	
Caste Category* Backward Class	Caste* Kamboj	
Aadhaar Number* 277634473050	Roll No.* 1557320016	
Date of Birth* 2000-01-30	Nationality* Indian	Father's Occupation* Own Business
Mother's Occupation* House Maker	Family Annual Income* 50000	
Activate Windows		
Residential/Correspondence Address :		
Street Address-1* VPO BUBKA	Pincode* 135133	State* HARYANA
District* Yamunanagar	Tehsil* Jagadhri	City/Town/Village* Bubka
Name and Address of the Guardian and Relationship with applicant (if applicable) :		
Name Name	Relationship Name	(Street Address-1)
Pincode		
Details of Institution where student is studying:		
Name of Institution/College* MUKAND LAL NATIONAL COLLEGE, RADAUR	Course/Trade* B.Com	Class/Semester B.Com-I
Year of Admission* 2017	Bank in which you have valid account* State Bank of India	In which state your bank is situated?* HARYANA
Bank Branch with IFSC CODE* RADAUR, (SBIN0012205)	Bank Account Number* 35152932430	Date of Admission 2017-07-18
<input checked="" type="radio"/> Day Scholar <input type="radio"/> Hosteller	Fee Paid* Select option Fee Paid by Student Fee Paid by College	Fee Amount* Enter Fee Amount
Submit & Proceed		
Activate Windows Go to Settings to activate Windows		

[IMAGE FOUR]









INSTRUCTIONS:

1. Details filled by the applicant at the time of admission will show on the form.
2. Verify the applicant information.
3. In case the applicant has already paid the fee or by the student, select the right option from “Fee Paid” Drop Down.
4. If the fee has been paid by the student, specify the fee amount paid by the student.
5. Click On “Submit and Proceed” to proceed to Step 2.

STEP TWO: UPLOAD DOCUMENTS

Step 2 -Application Format for 'Post Matric Scholarship to the Student Belonging to backward class' - 2017-18

Upload Documents :

Caste Certificate* <input type="button" value="Choose File"/> No file chosen 	Domicile / Residence certificate* <input type="button" value="Choose File"/> No file chosen 	Income Certificate* <input type="button" value="Choose File"/> No file chosen 
Gap Certificate <input type="button" value="Choose File"/> No file chosen 	Copy of DMC of previous class* <input type="button" value="Choose File"/> No file chosen 	Aadhar Card* <input type="button" value="Choose File"/> No file chosen 
Bank Account Details* <input type="button" value="Choose File"/> No file chosen 	BPL/Death certificate of Father <input type="button" value="Choose File"/> No file chosen 	

Activate Windows
Go to Settings to activate Windows

[IMAGE FIVE]

INSTRUCTIONS:

1. The applicant is required to upload few documents so as to enable the college to verify the student details.
2. Documents marked with star sign in red are mandatory to be uploaded.
3. Click on “Upload & Submit”

STEP THREE: APPLICATION VERIFICATION

Step 3 -Application Format for 'Post Matric Scholarship to the Student Belonging to backward class' - 2017-18

Sno.	Reference Number	Name of Applicant	Application status	Applied date
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[IMAGE SIX]

INSTRUCTIONS:

1. A similar pop up screen will show furnishing the student with a reference number for future references.
2. Click on “Go back to Dashboard” to go back to the home page.

THE USER MANUAL IS INTENDED TO HELP THE APPLICANT (THE STUDENT) TO APPLY FOR THE SCHOLARSHIP SCHEME OF DEPARTMENT OF HIGHER EDUCATION, HARYANA. WE HOPE THE MANUAL HAS BEEN OF SUFFICIENT HELP.

THANK YOU!!

