

Procedure to avoid minimum balance condition in SBI bank accounts of students availing Scholarship

Dear Students/Parents/Teachers/ECOs/CRPs,

Follow the below procedure to avoid minimum balance condition in bank accounts (only for SBI account holders) of students availing Scholarship.

- 1) Take a print request letter format given below.
- 2) Fill the same & submit to your bank manager along with xerox copy of your passbook first page.

REQUISITION FORM

To,
The Bank Manager,
_____ branch
State Bank of India

Sir,

Sub: Request to change the product code to
avoid minimum balance stipulation.

I _____ S/o, D/o _____ having
an SB account in your bank bearing Account No. _____
hereby request to convert my regular SB Account to BSBD Account
(Product Code No. – 1011 - 1701) in CBS & oblige.

Thanking you

Yours faithfully

Date:

Place:

Signature of A/C holder

Name of the A/C holder

- Copy of the bank passbook is enclosed for reference.