FAQ of Department of Empowerment of Persons with Disabilities for applying on the National Scholarship Portal for Scholarships

With a view to provide educational opportunities to students with disabilities, the Department of Empowerment of Persons with Disabilities has been implementing three Scholarship Schemes i.e. Pre-matric, Post-matric and Scholarship for Top Class Education for their empowerment through education.

Question 1	**What are the conditions of eligibility?**
Answer:	(a) A citizen of India (b) A person with disability **having not less than 40% disability** and having a disability issued by any competent medical authority. (c) Not more than two disabled children of the same parents will be entitled to receive benefits of the scheme. Provided in case the second child is a twin, the scholarship under this scheme will be admissible to both the twins. (d) Scholarship for studying in any class will be available for only one year. If a student has to repeat a class, he/she would not get scholarship for that class for a second (or subsequent) year. (e) A scholarship holder under this scheme will not hold any other scholarship/stipend. If awarded any other scholarship/stipend, the student can exercise his/her option for either of the two scholarships/stipends, which is more beneficial to him/her and should inform the awarding authority through the Head of the Institution about the option made.
Question 2	**For which class/course student with disability is eligible for scholarship?**
Answer	Students are eligible for scholarships for different classes as per details given below: (1) **Pre-Matric Scheme for SwDs:-** Students eligible for class-IX & X in a Government school or in a school recognized by Government or by a Central/State Board of Secondary Education. (2) **Post-Matric Scheme for SwDs:-** Students eligible for all recognized Schools/Institutions from class XI onwards to Post-graduate Degree/Diploma courses in Full time and Distance Education courses. Students who after passing one stage of education are studying in the same stage of education in different subject e.g. B.Com. after B.A. in other subject will not be eligible. However, students pursuing L.L.B/B.Ed/B.El.Ed. after passing B.A./B.Sc./B.E. etc. are eligible for Post-matric Scholarship under this Scheme. (3) **Scholarships for Top Class Education for SwDs:-** Students eligible for Post-graduation Degree/Diploma in 240 notified Institutes as given in the Scheme guidelines.
Question 3	**Whether students pursuing studies through correspondence/distance education are eligible for scholarship?**
Answer	Yes. Applicable in case of only Post-Matric Scholarship Scheme.
Question 4	**What should be the maximum total parental income to apply for the Scheme?**
Answer:	**Pre-Matric Scheme:-**The parental/guardian's income from all sources does not exceed ₹.2.00 lakh per annum.

	Post-Matric Scheme: - The parental/guardian's income from all sources does not exceed ₹. 2.50 lakh per annum. **Top Class Education Scheme: -** The total income from all sources of the candidate and/or his/her parents/guardian's shall not exceed ₹.6.00 lakh per annum.
Question 5	**What is the last date for submission of applications online?**
Answer:	Closure dates for acceptance of various scholarship applications are available in National Scholarships Portal.
Question 6	**How can I apply online for scholarship?**
Answer:	In order to apply online, Please visit website: www.scholarships.gov.in
Question 7	**Do I have to fill up the online application in one sitting?**
Answer:	No. You can fill up the online application in as many sittings as you wish, until you are satisfied that you have entered all desirable fields correctly. The software provides facility to save your application at every stage.
Question 8	**Can I register after the last date?**
Answer:	Unless the date for registration has been extended you cannot register in the portal. You can register before or on the last date up to midnight of date available on portal.
Question 9	**How to submit the online application? Should I need the user id and password to apply for scholarship?**
Answer:	There are two types of Registration: Fresh Application and Renewal Application:- **Fresh:** -Student Applying for the first time in the portal should compulsory register as fresh. Students have to Click on the option "Student Login", on the home page of National Scholarships Portal. Fill up the application as per the instructions given by the system and then click on save button. After saving, student will get a "Temporary ID". The system will instruct the applicant to submit his/her Temporary ID and date of birth to fill subsequent details. Once registration is complete on click of submit button, a Permanent Registration ID is generated which can be used for tracking the status of application during the current academic year and renewal during next year. **Renewal: -** Those Students who got scholarship last year through NSP and the same course is continuing for another year will be considered as renewal. Since the student has already applied in the previous academic year, so students have to update only minimal details from the existing application form like Application Id and Date of Birth which they registered during the previous year. Student can also use Forgot Application ID to retrieve their ID. Only those students would be able to Renew who had actually got the scholarships payments last year from NSP.
Question 10	**Can I apply as a Fresh if I am a Renewal candidate?**
Answer:	No. You cannot apply as a fresh if you are a Renewal candidate until and unless your course duration is completed otherwise your application will be rejected in that case.
Question 11	**For Renewal cases, the Login data i.e. Application ID and DOB of previous year is showing an error "Invalid User Name/ Password". What is the remedy?**

Answer:	The "Forgot Application Id" option may be used and this problem can be overcome by using Search by Bank Account Number and Search by Mobile Number.
Question 12	**Which fields in the application form are mandatory?**
Answer:	Fields provided with red asterisk (*) mark are mandatory fields.
Question 13	**What are the documents required to upload on the portal?**

Answer:	Student Please Note that up to Scholarship Amount is <=₹. 50,000/-, No Documents are required to be uploaded on the portal. Students have to submit their documents to their respective school/institutions.
	The list of documents to be submitted to the college/institution/school:-
	    (i) Aadhaar id or if not available Aadhaar enrollment no.
	    (ii) Disability certificate issued by the competent authority designated by the District Medical officer/civil surgeon of a govt. Hospital.
	    (iii) Parental income certificate issued by the designated authority as per scheme guidelines i.e. duly signed by revenue authority eg. Tehsildar). Form 16 is not acceptable.
	    (iv) Copy of previous year mark sheet.
	    (v) Tuition fee receipt.
	
	Student whose scholarship amount is >₹. 50,000/- will have to *mandatorily* upload the following documents online in the portal:
	    (i) Student photograph
	    (ii) Scanned copy of parental income certificate (duly signed by revenue authority/tehsildar.(form 16 is not acceptable)
	    (iii) Scanned copy of Aadhaar card/Aadhaar enrollment no.
	    (vi) Scanned copy of disability certificate issued by the competent authority designated by the District Medical officer/Civil Surgeon of a Govt. Hospital.
	    (iv) Scanned copy of previous year mark sheet
	    (v) Tuition fee receipt of current course year.
	    (vi) Scanned copy of bank passbook/cancelled cheque leaf
	    (vii) Receipt of purchase of computer and aids & assistive device to be uploaded(**only in case of top-class scholarship scheme for SwDs**)

Question 14	**Where to claim Reimbursement of purchase of Computer & Assistive devices in case of Scholarship for Top Class Education Scheme?**
Answer:	Student have to enter the reimbursement amount under Misc. Field and upload the receipt respectively.
Question15	**What should I do, if I do not find my institute name in the drop-down menu?**
Answer:	You should immediately approach the Institute/School for their registration. They may register themselves on NSP Portal by 1st March of AY. Simultaneously, the school/Institute will also fill up details about Courses and fee which will be verified and approved by the State Nodal Officer within 30 days of period i.e. by 31st March of AY. However, Institute/ Schools/Courses added before the last date i.e. 31st March of AY will be **only allowed to participate in the scholarship process for the AY**.
Question 16	**Can I edit the information already saved and up-to what time?**

Answer:	All the information can be edited till the closure of application form. The student will be allowed to make multiple changes in the saved details, before final submission. After final submission, your application will be forwarded to the next level and application hereby cannot be edited.
Question 17	**What happens, if I detect mistakes after forwarding the applications to the next level?**
Answer:	You should separately inform the mistakes detected by you to the State Nodal Officer only. The software provides facility at the level of State to edit & correct limited information.
Question 18	**Is there any permanent ID? How will it be communicated to me?**
Answer:	Yes. An Application ID (Permanent ID) will be provided to the candidate once his/her Registration is done. It will be conveyed to candidates through SMS and e-mail. Students should memorize their Application ID as it will be required while applying for Fresh/Renewal scholarship.
Question 19	**How to contact State Nodal Officer?**
Answer:	The name and contact details of the Nodal Officer/State Department of all States/UTs are available in "Services->**Know your State Nodal Officer**" option.
Question 20	**What is the meaning of verification in the scholarship process?**
Answer:	The process of verification is essentially meant to check whether the particulars given in the scholarship form are correct as per the documents enclosed. The verification is done in two levels, namely School/college/Institute and State Verification. **School/Institute Verification:-**In this Verification, the college principal has been mandated to verify the documents furnished by each student with the entry made in the application form online against with documents submitted by the students. Once the verification is completed and all entries are found correct, he would finally send it to the State Nodal Officer for Verification. **State Verification: -** The State Nodal Officer will verify the documents furnished by each student with the entry made in the application form while accepting/rejecting the scholarship application. Once the verification is completed and all entries are found correct, he would finally send the same to the concerned Ministry for further processing.
Question 21	**How to check the status of my application?**
Answer:	Student can check the status of Online Application by submitting his/her Permanent id and Date Of Birth and open the link "Check your Status".
Question 22	**How to view the details of a particular scheme?**
Answer:	You may click on Guidelines link of particular Scheme displaying in On-Boarded schemes section on the Home page.
Question 23	**Do I need to get my Aadhaar Card to apply for Scholarship?**
Answer:	Aadhaar No. is not mandatory for the Students in order to Register and fill up the application form online. Students can apply for Scholarship by entering the Aadhaar

	no. Till the time Aadhaar is not assigned to the individuals, he/she can upload Aadhaar Enrollment Id slip; Bank or Post office Passbook with Photo as per notification **under Section 7 of Aadhaar Act. 2016.** *For the States of Assam, Meghalaya and Jammu & Kashmir Aadhaar Number is not mandatory.*
Question 24	**How to know the deadline for verification of application at Institute/State Level?**
Answer:	An SMS will be sent to your registered mobile no. regarding pendency of your application at which level.
Question 25	**Would the Login credentials be sent by SMS?**
Answer:	Yes. The Application Id and Password sent by SMS.
Question 26	**How can Offline Entry be done in the Application?**
Answer:	The provision for bulk uploading offline data is given to State Nodal Officer.
Question 27	**What documents are to be uploaded on NSP 2.0 while applying for the scholarships?**
Answer:	Documents are required to be uploaded only for the Scholarship Amount more than ₹50,000 (per annum). The list of documents is given in answer to Question No.13.

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